

SIYANCUMA MUNICIPALITY

OVERSIGHT REPORT

ON

ANNUAL REPORT

2010-2011

1. ESOLUTIONS AND STATEMENT REQUIRED BY MFMA SECTION 129(1)

The Municipal Public Accounts Committee Recommends that:

The Council resolves that:

- The Council having fully considered the annual report of the municipality and representations thereon, adopts the oversight report; and the Council approves the report with reservations and recommendations;
- The Council requests the Mayor to report to Council on the actions required as a result of these resolutions

Financial Matters

Financial Statements

The financial statements included in the Annual Report are not complete and signed. No comments on the status of the standards used to compile the financial statements were made by the administration.

The view of the Audit Committee on the financial statements was also not included.

Notes to the financial statements

No notes was included in the financial statements

Assessments on any arrears on municipal taxes and service charges

The accounting officer must include an assessment on arrears of municipal taxes and service charges

Corrective actions on audit report

Particulars of any corrective action taken or to be taken in response to issues raised in the audit report must be included in the report

Performance assessment on revenue collection

An assessment by the municipality's accounting officer of the municipality's performance against measurable performance objectives for revenue collection from each source and for each vote in the approved budget

Recommendations of Audit Committee

Recommendations of the audit committee in relation to the AFS and audit reports of the municipality must be included in the report

Allocations received and made

Allocations received by and made to the municipality should be included in the report.

Information in relation to the use of allocations received should be included in the report

Information in relation to outstanding debtors and creditors of the municipality should be included in the report.

Disclosures in notes to AFS

Information relating to benefits paid by municipality to councillors and officials should be included in the report

Municipal Performance

The annual performance reports of the municipality and those of the service provider should be included in the report

Audit reports on the performance reports should be included in the report.

General Information

Usage of donor funding should be included in the report.

Agreements, contracts and projects under Private-Public-Partnerships should be included in the report

High level summary on service delivery performance on key services should be included in the report.

Information on long term contracts should be included in the report

Information on technology and systems (IT) purchases and the effectiveness of these systems in the delivery of services and for ensuring compliance with statutory obligations

Three year capital plan for addressing infrastructure backlogs in terms of the Municipal Infrastructure Grant (MIG) framework must also be included.

Other considerations recommended

Comments of the following should also be included in the report.

- Timing of the reports

- Oversight Committee or other mechanism
- Payment of performance bonuses to municipal officials

The MPAC also made the following recommendations

- A Report on the usage of grants should also be submitted to the finance committee
- Quarterly performance reviews should be done for all managers
- The Overview of the Mayor should also be included in the report
- The pages of the report must be numbered.
- Summary of written representations submitted by the public, auditor-general and other spheres of government

2. SUMMARIES OF COMMENTS AND CONCLUSIONS ON THE ANNUAL REPORT OF THE MUNICIPALITY

APPENDIXES:

Summary of the process followed in the review:

✘ Summary of written representations submitted:

None

✘ Responses to questions provided by the accounting officer

None

✘ Minutes of a meeting of the Municipal Public Accounts Committee of 19 June 201

Clr D Koopman
Chairperson of Municipal Public Accounts Committee